



**Finance & Economic Development Committee
City Council Budget Hearings
Licenses and Inspections
April 10, 2024**

1. Considering the incident that occurred with Herring Manor earlier this year, which was declared unfit for human habitation due to lack of water and heat, share how this budget addresses properties that has numerous cumulative violations over the years that impact the health and welfare, and the quality of life of City residents.
 - a. Share if your budget has the adequate and necessary operational resources or funds within your department's realm of responsibilities to best handle to be proactive, please explain.
 - b. Share if this budget provides for any resources or funding sources that are offered to assist Residents who must immediately relocate, please explain.
 - c. Share if this budget allocates any funding for guidelines or pamphlets to best inform Residents of the process for unfit for human habitation, etc., please explain.

2. Given that the City has a high volume of vacant properties in various conditions, share how this budget addresses City code mandates such as rental inspections, registering vacant properties, and the condemnation process.
 - a. Specify number of rental inspections completed in the last 2 fiscal years.
 - b. Specify number of vacant properties City wide, per district.
 - c. Specify amount of funds collected in the last 2 years for vacant property registration fees, and amount projected for FY25 budget.
 - d. Share if this budget allocates funds for an online registry portal, please explain.

3. Discuss if there are any vacant positions.

- a. Specify duration of the vacancy.
 - b. Specify timeframe for filling position.
 - c. Specify any impact to Overtime, Temp Agency, and or Consultants.
 - d. Justify the need for the position.
4. Discuss the \$~283K allocated for Animal Control.
 - a. Provide the number of animals retrieved for the last two years.
 - b. Specify the contract provider and length of the contract.
5. Discuss the \$130K budgeted for Property Maintenance pertaining to neglected properties.
 - a. Specify amount of funds recouped, if any for the last 3 years.
 - b. Specify number of properties assisted the last 3 years.
6. Discuss the planned use for ~\$50K budgeted between the Overtime and Standby Pay account categories.
 - a. Specify mechanism that triggers standby pay.
 - b. Specify if any funding is allocated for checking permits after hours and weekends.
7. Discuss the planned use of ~\$64K budgeted between the Temp Salary and Consultant account lines.
 - a. Specify vendor name, amount of contract, expiration date, length of contract, how long City has been doing business with the vendor, and scope of services.
 - b. Specify if any DBE's.
 - c. Specify the process for wildlife removal.
8. Share the amount of funds collected for Instant Ticketing for the last 2 fiscal years and the number of tickets issued.
9. Discuss any new Technology and Vehicle Request for this budget.
10. Considering the number of Inspectors in your department, share within your organization chart if they are aligned by certain quadrants, sectors, and or districts, and if so, please provide on a chart.
 - a. Provide FY2025 proposed organizational chart with the total number of employees (i.e. permanent, temporary, contract, vacancies).